

Job Title: Senior Transportation Planner

Senior Transportation Planner

Posting Id	1241
Number of Positions	1
Department	Planning and Infrastructure Department
Division	Infrastructure Planning and Development Engineering
Shift	Monday to Friday
Rate of Pay	\$94,185.00 - \$110,798.00 Annual
Job Length/End Date	April 2022 - Dec 2022
Job Type	Full Time
Posting Type	Internal and External
Posting Date	01/13/2022
Application Deadline	01/27/2022

Position Summary

Reporting to the Manager, Transportation, the Senior Transportation Planner leads transportation planning projects and studies undertaken by the division. You will provide transportation planning expertise in master planning, development planning, master planning and development application process in support of the City's objectives.

Key Duties and Responsibilities

- Lead and coordinate the day to day activities of transportation planning projects and studies for the City
- Prepare the terms of reference, business cases, evaluate proposals, coordinate projects, and manage consultants
- Review reports, and recommend solutions and policies
- Make presentations at Council or public meetings, and write staff reports
- Responsible for transportation comments of projects led by other departments and divisions
- Coordinate and liaise with various departments within the City and external agencies
- Represent the City on external technical advisory and working groups related to regional and provincial transportation initiatives
- Provide transportation planning review and comments on Official Plan Amendments, Zoning By-Law Amendments, Site Plans and minor variance applications
- Lead and coordinate day to day activities of Transportation Master Plan updates
- Implement study recommendations from the Transportation Master Plan
- Update delivery of these recommendations and provide input and guidance on the timing of the associated capital projects for the City
- Coordinate and lead Environmental Assessment studies for the transportation projects identified in the City's Transportation Master Plan
- Act as City Liaison and contact on external EA's conducted by Regions and other municipalities.
- Prepare for and appear at Local Planning Appeal Tribunal mediations or hearings as an expert witness on transportation planning matters
- Liaise with the public, developers, consultants, members of Council, other departments in the City, and external public agencies in the investigation of transportation issues

Education and Experience

- Degree in Civil Engineering, Transportation Planning or other Planning field, or related discipline
- P. Eng or RPP is required
- 5 years related experience

Required Skills/Knowledge

- Proficient in Microsoft Office Suite, and traffic engineering software
- Thorough understanding in transportation planning, transportation modelling and operations, geometric design guidelines, such as Geometric Design Guide, Highway Capacity Manual, Context Sensitive Design Solutions, Transit-Oriented Development guidelines and Transportation Demand Management
- Experience working within the Environmental Assessment Act and associated processes

- Experience with various planning approvals under the Planning Act and familiarity with planning documents such as PPS
- Good understanding of other Provincial, Regional, and local Plans and initiatives including applicable legislation such as Metrolinx Act, Municipal Act, Highway Traffic Act, and Oak Ridges Moraine Act.
- Experience in Project Management/Coordination and leading Consultant teams
- Experience In procurement process such as preparation of RFP is an asset
- Experience in monitoring project budgets
- Possession of a valid Ontario driver's license and access to a vehicle for use on corporate business (mileage compensated). You will be required to provide proof of vehicle insurance upon hire.
- Demonstrates good judgment and makes sound decisions
- Shows commitment to personal growth, development, and leadership opportunities
- Shares new ideas and challenges the status quo
- Proven written and verbal communication skills with the ability to communicate with honesty, openness, respect, and trust
- Takes initiative to participate in a culture of learning, mentoring, and sharing
- Contributes to building and being a part of a positive culture
- Regular office environment with occasional work outside of regular business hours attending PIC's, Workshops, and Council Meetings
- Demonstrate the City's corporate values of care, collaboration, courage and service

Leadership Competencies

- Demonstrates personal leadership
- Builds people and culture
- Cultivates open communication
- Shapes the future
- Navigates and leads through complexity and change

Attention Internal Candidates: All current City of Richmond Hill employees are required to apply via the 'View Jobs for Current Employees' link on the City's Careers Page.

We thank all candidates for their interest, however, only those under consideration will be contacted.

The City of Richmond Hill is committed to inclusive, barrier-free recruitment and selection processes. If contacted to participate in the recruitment and selection process, please advise Human Resources if you require an accommodation.

Please note, to be considered for a career opportunity at the City of Richmond Hill you must have received the full series of a COVID-19 vaccine approved by Health Canada (or the World Health Organization). You may also be required to receive any COVID-19 boosters recommended by public health authorities. The City of Richmond Hill will consider cases requiring accommodation as stipulated by relevant employment standards legislation or regulation and/or the Ontario Human Rights Code.